

**SPECIAL MEETING  
CITY OF KARNES CITY  
JUNE 9, 2025**

**STATE OF TEXAS)  
COUNTY OF KARNES)  
CITY OF KARNES CITY)**

On this 9<sup>th</sup> day of **June 2025**, the City Council of the City of Karnes City, Texas convened in a **Special Meeting** at **4:00 P.M.** in the City Hall with the following members answering to “Roll Call”:

Mayor: Leroy T. Skloss  
Mayor – Pro-Tem:  
Councilmembers: Raymond Robinson, Helen Hernandez,  
Lesley Lewallen, Donald Dziuk.

Councilmembers absent: Jimmy Loya  
Others present were: City Manager/Secretary Veronica Butler and Kat Whitecotton.

**4. Public Comments** – No comments.

**NEW BUSINESS – “CONSIDER AND ACT UPON”:**

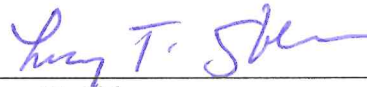
- 5. Discuss and take possible action to adopt Resolution 2025-009 Regarding the Civil Rights Policies for the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract # 24-065-143-F002** - Mayor Skloss presented the resolution. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Hernandez to adopt Resolution 2025-009 Regarding the Civil Rights Policies for the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.
  
- 6. Discuss and take possible action to adopt Resolution 2025-010 Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract # 24-065-143-F002** – Mayor Skloss presented the resolution. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Lewallen to adopt Resolution 2025-010 Designating Authorized Signatories for Contractual and Financial Documents pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Contract # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.

7. **Discuss and take possible action Proclamation declaring June as Karnes City's Fair Housing Month** – Mayor Skloss presented the proclamation. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Hernandez to approve the proclamation declaring June as Karnes City's Fair Housing Month. The vote was 4-0 in favor and the motion was declared unanimously passed.
  
8. **Discuss and take possible action to approve Amendment #1 for the Grant Administration Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number # 24-065-143-F002** - Mayor Skloss presented the amendment, Kat Whitecotton with Langford informed the Council the amendment is just adding in actual amount and contract numbers alone with billing milestones. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Robinson to approve Amendment #1 for the Grant Administration Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.
  
9. **Discuss and take possible action to approve Amendment #1 for the Engineering Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number # 24-065-143-F002** - Mayor Skloss presented the amendment, Kat Whitecotton with Langford informed the Council the amendment is just adding in actual amount and contract numbers alone with billing milestones. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Robinson to approve Amendment #1 for the Engineering Services contract for the Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program Contract Number # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.
  
10. **Discuss and take possible action to adopt Local Financial Policies & Procedures pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Infrastructure Contract Number # 24-065-143-F002** – Mayor Skloss presented the polices and procedures. After further discussion, a motion was made by Councilmember Robinson and seconded by Councilmember Hernandez to adopt Local Financial Policies & Procedures pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution

(MOD) Program, Infrastructure Contract Number # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.

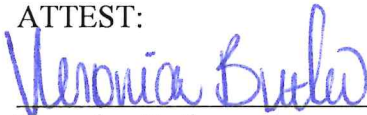
**11. Discuss and take possible action to adopt Local Procurement Policy & Procedures pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Infrastructure Contract Number # 24-065-143-F002** – Mayor Skloss presented the procurement policy and procedures. After further discussion, a motion was made by Councilmember Lewallen and seconded by Councilmember Hernandez to adopt Local Procurement Policy & Procedures pertaining to the GLO Community Development Block Grant – Mitigation (CDBG-MIT) Method of Distribution (MOD) Program, Infrastructure Contract Number # 24-065-143-F002. The vote was 4-0 in favor and the motion was declared unanimously passed.

**12. Adjournment** - There being no further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Robinson to adjourn the meeting. The vote was 4-0 in favor and the motion was declared unanimously passed.



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Leroy T. Skloss  
Mayor

ATTEST:



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Veronica Butler  
City Manager/Secretary

