

**REGULAR MONTHLY MEETING
CITY OF KARNES CITY
JANUARY 28, 2025**

**STATE OF TEXAS)
COUNTY OF KARNES)
CITY OF KARNES CITY)**

On this 28th day of **January 2025**, the City Council of the City of Karnes City, Texas convened in a **Regular Monthly Meeting** at 6:00 P.M. in the City Hall with the following members answering to “Roll Call”:

Mayor – Leroy T. Skloss
Mayor Pro-Tem – Jimmy Loya
Councilmembers: Helen Hernandez, Aaron Rosales and Donald Dziuk

Councilmembers absent: Lillian Lyssy

Others present: City Manager (CM) Veronica Butler, Chief of Police Roel Salas, Kevin Moehrig, Haylee Jurgajtis, David Young, Dwayne McKinney, Sharon Rodrigue, Cassie Gotthardt, Bonnie Ramirez, Michael Banda, James Rosales, Gilberto Lozano, and Sandra Carter.

**C. U.S. Pledge of Allegiance and Texas Pledge of Allegiance
Moment of Silence/Prayer**

D. Public Comments – James Rosales wanted to make council aware of his employees and renters complaining about dogs, he wants to know what the next step that the City can do with these the constant issues.

(1) Minutes

- a. Discuss and consider approving the minutes from;
November 26, 2024
January 13, 2025

(2) Discuss and consider monthly reports from City Departments – Mayor Skloss presented the reports. After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Hernandez to approve the Consent Agenda. The vote was 4-0 in favor and the motion was declared unanimously passed.

F. UNFINISHED BUSINESS (CONSIDER AND ACT UPON):

G. NEW BUSINESS (CONSIDER AND ACT UPON):

(3) Discuss and take possible action to appoint Carmen Long for the Municipal Court Judge and enter into a contract to compensate the appointee for services rendered as the City’s Municipal Court Judge – CM Butler presented the contract. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Dziuk to appoint Carmen Long for the Municipal Court Judge and enter into a contract to compensate the appointee for services rendered as the City’s Municipal

Court Judge. The vote was 4-0 in favor and the motion was declared unanimously passed.

(4) Discuss and take possible action on the request from James Rosales for improvements on lowering a portion of the alleyway between S. Browne and S. Market Street – James Rosales informed the Council that water is getting into his building, over time the alley has been built higher and higher, the alley is already on top of this building, he presented his recommendation. Mayor Skloss stated we went out to look at the issue while it was raining and recommended a curb and gutter to help prevent that water from coming into his building, he also stated it looks like rain is also coming in from the building behind him also. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Dziuk to have the engineer get with the maintenance department and get a plan together to bring it back to the Council for approval. The vote was 4-0 in favor and the motion was declared unanimously passed.

(5) Discuss and take possible action on the City’s Annual Financial Audit for fiscal year 2023-2024 submitted by Armstrong, Vaughan & Associates, P.C. – Phil Vaughn informed Council that the City has no findings, any recommendations in the past years have been put in place or in the process, “this is as clean as it gets.” He also went over fund balances. After further discussion, a motion was made by Councilmember Hernandez and seconded by Councilmember Rosales to accept and approve the City’s Annual Financial Audit for fiscal year 2023-2024 submitted by Armstrong, Vaughan & Associates, P.C. The vote was 4-0 in favor and the motion was declared unanimously passed.

(6) Discuss and take possible action on the request from KC Community Food Bank to amend the existing lease agreement to allow sharing of office space with other nonprofit entities at the old city hall located at 314 E. Calvert Ave, Karnes City, Texas – Sandra Carter with KC Community Food Bank would like to thank council for allowing the use of the building, the foodbank is doing great. She also stated she only uses the back room, and had been approached by other organizations that would like to utilize the other offices. Manijeh Huereca with Thriving Hearts Crisis Center (formerly Guadalupe Valley Family Violence Shelter) informed the council of their services in helping survivors of domestic violence, sexual assault, stalking and human trafficking and would like to establish a satellite office in Karnes City. Sharing God’s Love staff also presented to the Council many ways they can help with community from GED classes to job trainings. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Rosales to approve Thriving Heats Crisis Center and Sharing God’s Love to share the office spaces with the KC Community Food Bank as long as they are all in agreeance to share the space. The vote was 4-0 in favor and the motion was declared unanimously passed.

(7) Discuss and take possible action to authorize a one-year Facility Use Agreement with Karnes City Little League for use of the tee ball fields, softball fields, and baseball fields at Karnes City Park – Michael Banda president with Karnes City Little League informed the Council they are interested in renewing the agreement for the 2025 season. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Hernandez to authorize a one-year Facility Use Agreement with Karnes City Little League for use of the tee ball fields, softball fields, and baseball fields at Karnes City Park and waive the fees associated with the contract. The vote was 4-0 in favor and the motion was declared unanimously passed.

(8) Discuss and take possible regarding the 2025 Street Improvement Project – Mr. Young with WTC engineering presented the recommendations. After further discussion, Mayor Skloss recommended scheduling a special meeting and bringing back the Council’s recommendations for approval. No action was taken.

(9) Discuss and take possible action on Resolution 2025-001 Ordering the General Election to be held on May 3, 2025, for the purpose of electing Three Councilmembers for positions of Districts One (1), Three (3), and Five (5) – CM Butler presented the resolution. After further discussion, a motion was made by Councilmember Hernandez and seconded by Councilmember Rosales to approve Resolution 2025-001 Ordering the General Election to be held on May 3, 2025, for the purpose of electing Three Councilmembers for positions of Districts One (1), Three (3), and Five (5). The vote was 4-0 in favor and the motion was declared unanimously passed.

(10) Discuss and take possible action on Resolution 2025-002 Ordering a Special Election to be held on May 3, 2025, for the purpose of Reauthorizing the Local Sale and Use Tax in the City of Karnes City at the rate of 0.25% to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized – CM Butler presented the resolution. After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Dziuk to approve Resolution 2025-002 Ordering a Special Election to be held on May 3, 2025, for the purpose of Reauthorizing the Local Sale and Use Tax in the City of Karnes City at the rate of 0.25% to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized. The vote was 4-0 in favor and the motion was declared unanimously passed.

(11) Discuss and take possible action to authorize city officials who collect fees, fines, court costs, or other charges to collect a reimbursement fee for processing payment by credit card – Haylee informed Council of the new credit card machines, along with the associated fees. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Hernandez to approve to pass the credit card

transaction fees on to the customers. The vote was 4-0 in favor and the motion was declared unanimously passed.

(12) Discuss and take possible to authorize execution of Devon Energy Division Order regarding Pooled Unit known as Karnes City SW Unit – Mayor Skloss presented the order. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Rosales to authorize the execution of Devon Energy Division Order regarding Pooled Unit known as Karnes City SW Unit. The vote was 4-0 in favor and the motion was declared unanimously passed.

(13) Discuss and take possible to authorize execution of Devon Energy Division Order regarding Pooled Unit known as Karnes City SE Unit – Mayor Skloss presented the order. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Rosales to authorize the execution of Devon Energy Division Order regarding Pooled Unit known as Karnes City SE Unit. The vote was 4-0 in favor and the motion was declared unanimously passed.

(14) Discuss and take possible to on the proposal from Precision Pump System in the amount of \$9,500 for the replacement of spare parts Sewer Plant Motor – DPW Rios presented the proposal. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Hernandez to approve the proposal from Precision Pump System in the amount of \$9,500 for the replacement of spare parts Sewer Plant Motor. The vote was 4-0 in favor and the motion was declared unanimously passed.

(15) Executive Session – The City Council of Karnes City may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code, Section 551.071 (Consultations with Attorney) on matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professions Conduct of the State Bar of Texas clearly requires discussion in closed session and Section 551.074 (Personnel Matters.)

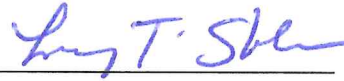
(A) Amendment/Modify the Consulting Services Agreement with Haylee Jurgajtis

Mayor Skloss and Council convened into executive session at 7:20pm.

(16) Return to Open Session – Discuss and take possible action on items discussed in Executive Session- After discussion in executive session, Mayor Skloss and Council reconvened into open session at 7:33pm in which a motion was made by Councilmember Loya and seconded by Councilmember Dziuk to approve the amendment to the consulting services agreement with Haylee Jurgajtis and approved a 5% salary increase not to exceed the budgeted amount. The vote was 4-0 in favor and the motion was declared unanimously passed.

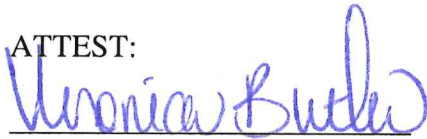
(17) **Discuss and consider items for placement on future agendas** – Councilmember Loya would like to have water rate study, Haylee informed Council she would like to have founders day 2025 on the agenda to start the process for this years celebration.

H. Adjournment: There being no further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Hernandez to adjourn the meeting. The vote was 4-0 in favor and the motion was declared unanimously passed.



Leroy T. Skloss
Mayor

ATTEST:



Veronica Butler
City Manager/Secretary

