

**REGULAR MONTHLY MEETING  
CITY OF KARNES CITY  
FEBRUARY 27, 2024**

**STATE OF TEXAS)  
COUNTY OF KARNES)  
CITY OF KARNES CITY)**

On this 27<sup>th</sup> day of February 2024, the City Council of the City of Karnes City, Texas convened in a **Regular Monthly Meeting** at 6:00 P.M. in the City Hall with the following members answering to "Roll Call":

Mayor – Leroy T. Skloss  
Mayor Pro-Tem – Jimmy D. Loya, Sr.  
Councilmembers: Lillian Lyssy, Aaron Rosales, Donnie Dziuk  
and Helen Hernandez

Councilmembers absent:

Others present: Interim City Manager/City Secretary Veronica Butler, Director of Public Works Fernando Rios, Chief of Police Roel Salas, Code Enforcement Officer Kevin Moehrig, Haylee Jurgajtis, Jessie Lopez, Todd Espinoza, Scott Kotara, Trip Ruckman, David Young, Michelle Adams, and Sandra Carter.

**C. U.S. Pledge of Allegiance and Texas Pledge of Allegiance  
Moment of Silence/Prayer**

**D. Public Comments** – No comments.

**E. Consent Agenda:**

**(1) Minutes**

- a. Discuss and consider approving the minutes from;  
January 23, 2024

**(2) Discuss and consider monthly reports from City Departments.**

After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Hernandez to approve the Consent Agenda. The vote was 5-0 in favor and the motion was declared unanimously passed.

**F. UNFINISHED BUSINESS (CONSIDER AND ACT UPON):**

**(3) Discuss and take possible action on the request from Karnes City Methodist Church for an agreement for use of the former City Hall building at 314 E. Calvert Avenue, Karnes City, Texas as a food bank** – Mrs. Carter asked for updates or if they can use building, she stated they have already filed for 501C3, Mayor Skloss updated her that we are moving forward with renovations. Hernandez stated she is all for helping, but not sure if this is something we need in our town. She feels our focus should be on our children, providing haircuts and necessities for back-to-school instead. The city Attorney stated they will need to legal entity created by the SOS before we can get agreement started. No action taken at this time.

**(4) Discuss and take possible action on the City's Strategic Plan for 2024 and to set possible dates for a Community Workshop to discuss the plan – Mayor Skloss stated there was no change, no action taken.**

**G. NEW BUSINESS (CONSIDER AND ACT UPON):**

**(5) Discuss and take possible action on the cost proposals to repair the building and HVAC units at the former City Hall building located at 314 E. Calvert Avenue, Karnes City, Texas –** CM Butler presented the estimates from the contractors. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Lyssy to select Unlimited Roofing and Construction, LLC, and Affordable Air in the amount not to exceed \$90,000 for the entire project. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(6) Discuss and take possible action on the request from H.B Ruckman III to vacate and replat the property identified as Lots 3 and 4, Ruckman's Corner Subdivision of the City of Karnes City, Texas to include a utility service easement -** Mr. Ruckman presented the council with the survey of the replat. DPW Rios informed council all is good, there are no issues. After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Lyssy to approve the vacate and replat for the property identified as Lots 3 and 4, Ruckman's Corner Subdivision of the City of Karnes City, Texas to include a utility service easement. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(7) Discuss and take possible action on the request from Karnes City ISD for city to install lighted school zone signage on North Esplanade Street, Karnes City, Texas –** Todd Espinoza informed the Council that the school district would like for the city to consider adding flashing lights to the school zone speed limit signs. The city attorney mentioned a traffic survey would be something the city would need to do before approving signage. No action taken.

**(8) Discuss and possible action regarding the HUD Section 3 presentation for the Karnes City CDV23-0472 water line project awarded through the Texas Department of Agriculture Community Development Block Grant –** Mayor Skloss presented the HUD 3 presentation, no questions and no discussion. No action taken.

**(9) Discuss and take possible action on amending city's prior action on March 28, 2023 (CDV23-0472) and June 27, 2023 (GLO CDBG-MIT), approving city's award of an engineering services contract with Thonhoff Consulting Engineers, Inc to acknowledge the company's name change to West Texas Consultants, Inc. –** David Young informed the Council of the business name change. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Hernandez approving to amended city's prior action on March 28, 2023 (CDV23-0472) and June 27, 2023 (GLO CDBG-MIT), approving city's award of an engineering services contract with Thonhoff Consulting Engineers, Inc to acknowledge the company's name change to

West Texas Consultants, Inc. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(10) Discuss and take possible action on presentation by city's consulting engineer regarding the proposed plan and solicitation of bids for the city's 2024 Street Paving Project** – Mayor informed the Council that he and Fernando drove around with the engineers to look at streets. David Young with West Texas Consulting presented the proposed street paving project. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Rosales to proceed with the bid process and make the changes as discussed, removing Huckle from the list and adding Butler Street to the price sheet. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(11) Discuss and take possible action on approving cost proposal from Newman Regency Group in the amount of \$242,180 for the emergency acquisition and replacement of the Fine Screen Auger at the municipal sewer plant** - DPW Rios informed the Council that the current auger is completely down. Due to the urgency and the potential damage this could cause to our system we need to move forward soon. After further discussion, a motion was made by Councilmember Dziuk and seconded by Councilmember Lyssy to approve the proposal from Newman Regency Group in the amount of \$242,180 for the replacement of the fine screen auger at the municipal sewer plant. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(12) Discuss and take possible action on the cost proposal from Tyler Technologies in the amount of \$20,669 for software installation and equipment for the city's Code Enforcement and Permitting program** – Haylee presented the quote, Tyler technologies is our current software program, this is an add on. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Lyssy to approve proposal from Tyler Technologies in the amount of \$20,669 for software installation and equipment for the city's Code Enforcement and Permitting program. The vote was 5-0 in favor and the motion was declared unanimously passed.

**(13) Discuss and take possible action to authorize the city's issuance of a Request for Proposals for banking and depository services** – Mayor Skloss informed the Council that this is something the city will need to do every 5 years. After further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Hernandez to authorize the city's issuance of a Request for Proposals for banking and depository services. The vote was 5-0 in favor and the motion was declared unanimously passed.


**(14) Executive Session – The City Council of the City of Karnes City may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code, Section 551.071 (Consultations with Attorney) on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session) and Section 551.074 (Personnel Matters).**

- (A) Discussion regarding Salary Survey
- (B) Discussion on status of hiring of new City Manager
- (C) Discussion on status of the code compliance open job position

Mayor Skloss and the council convened in executive session at 7:19pm.

**(15) Return to Open Session – Discuss and take possible action on items discussed in Executive Session** – Mayor Skloss and Council convened into open session at 8:09pm in which no action was taken.

**H. Adjournment:** There being no further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Rosales to adjourn the meeting. The vote was 5-0 in favor and the motion was declared unanimously passed.

  
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Leroy T. Skloss  
Mayor

ATTEST:  
  
Veronica Butler  
Interim City Manager/ City Secretary

