

**REGULAR MONTHLY MEETING
CITY OF KARNES CITY
NOVEMBER 28, 2023**

**STATE OF TEXAS)
COUNTY OF KARNES)
CITY OF KARNES CITY)**

On this **28th** day of **November 2023**, the City Council of the City of Karnes City, Texas convened in a **Regular Monthly Meeting** at 6:00 P.M. in the City Hall with the following members answering to “Roll Call”:

Mayor – Leroy T. Skloss
Mayor Pro-Tem – Jimmy D. Loya, Sr.
Councilmembers: Lillian Lyssy, Donnie Dziuk,
and Helen Hernandez

Councilmembers absent:

Others present: Interim City Manager/City Secretary Veronica Butler, Assistant Director of Public Works Eloy Rodriguez, Code Enforcement Officer Kevin Moehrig Haylee Jurgajits, Jessie Lopez, Alex Kotara, Carla Barrientez, Scott Barrientez, Laura Reyes, Michelle Adams, Sue Butler Carter, Sandra Carter, Sarah Sorensen, Mario Obledo, Jr. and Margaret Gotthardt.

**C. U.S. Pledge of Allegiance and Texas Pledge of Allegiance
Moment of Silence/Prayer**

D. Public Comments – No comments.

E. Consent Agenda:

(1) Minutes

a. Discuss and consider approving the minutes from;
October 24, 2023

(2) Discuss and consider monthly reports from City Departments.

After discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Lyssy to approve the Consent Agenda. The vote was 5-0 in favor and the motion was declared unanimously passed.

F. UNFINISHED BUSINESS (CONSIDER AND ACT UPON):

(3) Discuss and take possible action on preparations for Founders Day event on December 9, 2023 – Haylee informed the Council that everything is still moving along. With 40 parade entries, 18 shopping vendors and 8 food vendors. No action taken.

G. NEW BUSINESS (CONSIDER AND ACT UPON):

(4) Discuss and consider the update and revised request from the Karnes City ISD Education Foundation for a city grant of \$20,000 Hotel Occupancy Tax (HOT) funds for entertainment at Karnes City Street Dance event – Alex Kotara and Allison

Rudolph informed the Council that they have shifted their focus from the Gala to a Street dance in Karnes City on May 11, 2024. Allison informed the Council of the bands they have put bids in on. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Lyssy to reallocate the already approved \$20,000 HOT funds from the GALA to the street dance to be held on May 11, 2024. The vote was 5-0 and the motion was declared unanimously passed.

(5) Discuss and take possible action on the request from Karnes City Methodist Church for a agreement for use of the former City Hall building at 314 E. Calvert Avenue, Karnes City, Texas as a food bank – Sandra Carter informed the Council that the Methodist church has been doing a food drive for many years, over the years it has grown. They are now looking of a larger space to be able to host it and would like to go into partnership the San Antonio food bank. Mario Obledo Jr. with the San Antonio food bank informed the Council on the many ways they can help the church establish the food bank in Karnes City. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Lyssy to approve for the City to partner with Karnes City Methodist Church and move forward with the building walkthroughs to see which building would be best fit. The vote was 5-0 in favor and the motion was declared unanimously passed.

(6) Discuss and take possible action on the cost proposals to repair the floors and HVAC units at the former City Hall building located at 314 E. Calvert Avenue, Karnes City, Texas – Mayor Skloss presented the proposals received, he informed the Council that he requested for the estimates so we can decide which direction we would need to go in. No action was taken.

(7) Discuss and take possible action on a Change Order No.1 to the engineering contract with M&S Engineering in the amount of \$15,000 for Construction administration efforts beyond the initial 5-month construction period related to the CDBG waterline project – CM Butler presented the change order to the Council, she also stated that the contractor has delayed us causing the reason for the change order. After further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Hernandez to approve change order no. 1 in the amount of \$15,000. The vote was 5-0 in favor and the motion was declared unanimously passed.

(8) Discuss and take possible action to authorize mayor to negotiate and execute a Services Agreement with Accurate Utility Supply, LLC for the AMI water meter project – Mayor Skloss presented the agreement. After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Lyssy to authorize the Mayor to negotiate and sign the agreement with Accurate Utility Supply, LLC for the AMI water meter project. The vote was 5-0 in favor and the motion was declared unanimously passed.

(9) Discuss and take possible on whether to authorize the transfer and deposit of City funds into a Certificate of Deposit with Karnes County National Bank or to deposit funds into an investment account with the City Texpool – Mayor Skloss informed the Council that no action is needed now, we are going to bring it back in January after the audit is completed. No action taken.

(10) Discuss and take possible action on staff report regarding the Schneider Engineering project to map the location of city utility lines – CM Butler presented the maps to the Council, she also stated there were a few more changes that needed to be made. After further discussion, a motion was made by Councilmember Hernandez and seconded by Councilmember Rosales to approve the maps with the said changes. The vote was 5-0 in favor and the motion was declared unanimously passed.

(11) Discuss and take possible action on authorizing an Interlocal Agreement with Karnes City ISD for the School Resource Officer Program – Mayor Skloss presented the interlocal agreement, he informed the council there was no change other than the date extending it another year. After further discussion, a motion was made by Councilmember Rosales and seconded by Councilmember Hernandez to approve the interlocal agreement with Karnes City ISD for the School Resource Officer Program. The vote was 5-0 in favor and the motion was declared unanimously passed.

(12) Discuss and take possible action on approving a Memorandum of Understanding with the Karnes County Active Threat Committee for multi-agency cooperation and coordination in response to an active threat – Mayor Skloss presented the memorandum. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Dziuk to approve the Memorandum of Understanding with the Karnes County Active Threat Committee for multi-agency cooperation and coordination in response to an active threat. The vote was 5-0 in favor and the motion was declared unanimously passed.

(13) Executive Session – The City Council of the City of Karnes City may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code, *Section 551.071* (Consultations with Attorney) on matters in which the duty of the attorney to the governmental body under, and as Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session); *Section 551.072* (Real Property), and *Section 551.074* (Personnel Matters).

(A) Discussion regarding hiring process for new City Manager

(B) Discussion regarding proposed sale of located at 211 E. Calvert Avenue, Karnes City, Texas (former Karnes PD Building).

(C) Discussion regarding proposed easement for Karnes Welcome Sign project.

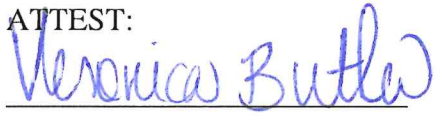
(D) Discussion regarding the employment of Sewer Plant Operator; Karnes PD Officer; Sammy Thomas, III and Code Enforcement Officer.

Mayor and Council convened into closed session at 7:08 PM.

(14) Return to Open Session – Discuss and take possible action on items discussed in Executive Session – Mayor and Council reconvened in open session at 8:33 PM, in which a motion was taken by Councilmember Loya and seconded by Councilmember Hernandez to direct the City Manager to proceed with updating job descriptions for the positions discussed in closed session and to proceed with wage survey. The vote was 5-0 in favor and the motion was declared unanimously passed.

H. Adjournment: There being no further discussion, a motion was made by Councilmember Hernandez and seconded by Councilmember Lyssy to adjourn the meeting. The vote was 5-0 in favor and the motion was declared unanimously passed.


Leroy T. Skloss
Mayor

ATTEST:

Veronica Butler
Interim City Manager/ City Secretary

