

**REGULAR MONTHLY MEETING
CITY OF KARNES CITY
JUNE 27, 2017**

**STATE OF TEXAS)
COUNTY OF KARNES)
CITY OF KARNES CITY)**

On this 27th day of **June 2017**, the City Council of the City of Karnes City, Texas convened in a **Regular Monthly Meeting** at 6:00 P.M. in the City Hall with the following members answering to "Roll Call":

Mayor – Leroy T. Skloss
Mayor Pro-Tem – Jimmy D. Loya, Sr.
Councilmembers: Lillian Lyssy, Helen Hernandez
Raymond Robinson and Sherry Sommer

Councilmember absent:

Others present: Interim City Manager (CM) Ken Roberts, City Secretary (CS) Veronica Butler, Accounting Administrator Haylee Sowell, Chief of Police Roel Salas, Code Compliance Enforcement Officer (CCE) Kevin Moehrig, Molly Solis, Fire Chief Charlie Malik, Solia Vasquez, Ronald Jendrusch, Melanie Johnson, Brenda Quintanilla, Monica Quintanilla, Bob Thonhoff, Don Tymrak and John Banks.

**C. U.S. Pledge of Allegiance and Texas Pledge of Allegiance
Moment of Silence/Prayer**

D. Consent Agenda:

(1) Minutes

a. May 23, 2017

(2) Reports

- a. Finance/Accounting
- b. Police
- c. Public Works
- d. Municipal Court

After further discussion, a motion was made by Councilmember Robinson and seconded by Councilmember Sommer to approve the Consent Agenda with the said changes. The vote was 5-0 in favor and the motion was declared unanimously passed.

E. PUBLIC COMMENTS ("A" Session) – No public comments.

F. UNFINISHED BUSINESS (CONSIDER AND ACT UPON):

(3) Park Improvements – Melanie Johnson with the Park Advisory Board informed the Council there are still a few things the board would like to see done at the Park; nature trail, planting trees, continue with the amphitheater and leveling off area for soccer fields. Mayor Skloss suggested scheduling a meeting with the Park Advisory Board at the park to discuss all projects. No action taken.

G. NEW BUSINESS (CONSIDER AND ACT UPON):

(4) Discussion/Possible Action on the appointment of Brenda Janysek, Karnes County Tax Assessor/Collector, to calculate the Effective and Rollback Tax Rates for the 2017 tax year - After further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Hernandez to appoint Brenda Janysek, Karnes County Tax Assessor/Collector to calculate the effective and rollback tax rates for the 2017 tax year. The vote was 5-0 in favor and the motion was declared unanimously passed.

(5) Presentation of Proclamation recognizing the Karnes City Volunteer Fire Department's contribution to the "Fill the Boot Campaign" in the support of the Muscular Dystrophy Association (MDA) – Fire Chief Charlie Malik stated this is their 21st year participating and in that time they have raised \$51,000. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Sommer to accept the proclamation. The vote was 5-0 in favor and the motion was declared unanimously passed.

(6) Update on the Atascosa Health Center – Christina Rodriguez – No discussion.

(7) Discussion/Possible Action on a request to purchase land (Lot 5, Block 198), Gilbert & Solia Vasquez – Mrs. Vasquez stated they have cleaned the lot and alley since 2004 and wants to see if the City would sell the property to them. Interim CM Roberts stated the only way the City can sell any properties is advertise and receive sealed bids. Mayor Skloss stated the City did go through a time where we were not selling any property. John Banks tax attorney stated he would like to look into the mineral reservations to be sure we have the ability to reserve the mineral rights; he also stated we would need to get with our City attorney to look into the provisions of the local and government codes in regards to the bid process for City owned property. Councilmember Loya informed Mrs. Vasquez that once the property goes out for bids anyone has the ability to bid on it. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Lyssy to allow the staff to begin the bid process to sell 1 City lot; Lot 5 Block 198. The vote was 5-0 in favor and the motion was declared unanimously passed.

(8) Discussion/Possible Action on the dedication of Lots 5&6, Block 119, and Lot 10, Block 94 to the City of Karnes City by Ronald Jendrusch – Ronald Jendrusch stated his grandparent's estate had 4 lots in Karnes City and they would like to deed 3 of those lots to the City of Karnes City due to it being in an undeveloped area. He stated he would do the paper work and all the City would just have to do is the recording at the Court House. After further discussion, a motion was made by Councilmember Sommer and seconded by Councilmember Lyssy to accept the dedication of lots 5 & 6, block 119 and lot 10, block 94 from Mr. Jendrusch to the City of Karnes City. The vote was 5-0 in favor and the motion was declared unanimously passed.

(9) Discussion/Possible Action on a proposed amendment to the Building Code to define materials acceptable as skirting on a manufactured homes – Interim CM Roberts stated the State has no defined material list as to what can or cannot be used for skirting. CCE Moehrig stated many of these homes are not skirted as per the current

2001 ordinance. Mayor Skloss informed the Council; all we are doing today is approving the list of materials the City would like to see used for skirking. City Attorney Molly Solis stated since there is already an ordinance in place all that needs to be done is amend it to list the approved materials. Mayor Skloss recommended bringing the new ordinance back with the proposed materials for Council approval. No action taken.

(10) Discussion/Possible Action on cost estimates/prioritization of street paving projects – Bob Thonhoff with Thonhoff Consulting Engineers presented the Council with a cost estimates for the street projects. Councilmember Loya stated the product we had on the 1st street paving project was not a good product, we do not want to do that again. Mr. Thonhoff informed the Council that we could use a better type of priming coat with a thicker material to hold better. Councilmember Robinson stated he would like to see eight two (2) blocks of smooth streets done the right way verses eight (8) blocks done and still have bumpy roads. Interim CM Roberts suggested prioritizing the list to around \$100,000 worth. Accounting Admin Sowell informed the Council that there is around \$300,000 in the street project fund. Mr. Thonhoff stated he spoke with DPW Rios about the City crew repairing the potholes and buying all the cold mix and asphalt and the city crew would repair all potholes and smooth it out before the paving company comes in and puts the overlay on it. Mayor Skloss suggested that Mr. Thonhoff and City staff gets together and see what we can do for \$300,000 and then the Council will act on it at the next meeting. Councilmember Hernandez asked if the City crew fixes the potholes before the overlay where would that money come from. Accounting Admin Sowell informed the Council that all repairs including the City crew fixing potholes would come out of the \$300,000 street project fund. No action taken.

(11) Status report from collections lawyer – John Banks with Perdue, Brandon, Fielder, Collins & Mott updated the Council on tax collections status. No action taken.

(12) Discussion/Possible Action on contracting with Perdue, Brandon, Fielder, Collins & Mott to collect delinquent utility accounts – John Banks informed the Council of the procedure in collecting delinquent accounts; a skip trace will be done on the past due accounts to find them. After further discussion, a motion was made by Councilmember Sommer and seconded by Councilmember Lyssy to contract with Perdue, Brandon, Fielder, Collins & Mott, LLP to collect delinquent utility accounts with the recommended changes to the contract per City Attorney. The vote was 5-0 in favor and the motion was declared unanimously passed.

(13) Discussion/Possible Action on contracting with Perdue, Brandon, Fielder, Collins & Mott, LLP to collect delinquent Municipal fines and fees – John Banks informed the Council that the City currently has a contract with Municipal Services Bureau. City Attorney Molly Solis stated the contract could be terminated at any time, she suggested sending out the termination letter before approving any other contracts. Mayor Skloss suggested moving forward with the termination letter to Municipal Services Bureau and we will bring the contract back to the Council at the next meeting. No action taken.

(14) Discussion/Possible Action on the Action Letter of Notice to terminate Waste Connections as Karnes City's Solid waste disposal provider – After further discussion, a motion was made by Councilmember Robinson and seconded by Councilmember Lyssy to send Action Letter of Notice to terminate Waste Connections as

Karnes City's Solid Waste Disposal Provider. The vote was 5-0 in favor and the motion was declared unanimously passed.

(15) Discussion/Possible Action on request for Proposals (RFP) for solid waste disposal for the City of Karnes City – Interim CM Roberts presented the Council with the request for proposals for solid waste disposal for the City of Karnes City. After further discussion, a motion was made by Councilmember Sommer and seconded by Councilmember Hernandez to move forward on request for proposals (RFP) for solid waste disposal for the City of Karnes City with the suggested changes to the yearly brush/bulk pick up and the weekly residential pickup. The vote was 5-0 in favor and the motion was declared unanimously passed.

(16) Discussion/Possible Action on the award of contract for the Annual Financial Audit for the City of Karnes City – Accounting Admin Sowell stated her questions and concerns; how many years is the contract? The fees are listed separate does this cover everything we need or will fees be added in the end? Mayor Skloss suggested for the Interim CM Roberts to be sure that the price is everything that is needed and there is no hidden cost. After further discussion, a motion was made by Councilmember Sommer and seconded by Councilmember Lyssy to award the contract for the Annual Financial Audit for the City of Karnes City to Armstrong Vaughan. The vote was 5-0 in favor and the motion was declared unanimously passed.

(17) Discussion/Possible Action on setting a date and time to interview applicants for the position of City Manager and to authorize mileage reimbursement for the four (4) interviewees – Interim CM Roberts gave a recommendation to the Council to start the interviews at 3:00pm allowing an hour for each interviewees on Wednesday the July 12th in addition, reimburse each candidate for mileage reimbursement. After further discussion, a motion was made by Councilmember Loya and seconded by Councilmember Sommer to set the interviews for July 12th starting @ 3pm and to reimburse each candidate for mileage. The vote was 4-1 in favor and the motion was passed, with Councilmember Hernandez voting against mileage reimbursement.

(18) Discussion/Possible Action on the proposed adjusted/amended City Budget for Fiscal Year 2016-2017 – Accounting Admin Sowell presented the Council with budget adjustments and amendments. After further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Sommer to approve all presented adjustment and amendments. The vote was 5-0 in favor and the motion was declared unanimously passed.

H. Public Comments (“B” Session) – No public comments.

I. Officer Comments

- a. **City Manager Comments** – None
- c. **Mayor and Council Comments** – None

J. Adjournment: There being no further discussion, a motion was made by Councilmember Lyssy and seconded by Councilmember Hernandez to adjourn the meeting. The vote was 4-0 in favor and the motion was declared unanimously passed.

Leroy T. Skloss
Leroy T. Skloss
Mayor

ATTEST:

Veronica Butler
Veronica Butler
City Secretary

